

# MEETING MINUTES

## DEKALB COUNTY/CITY OF AUBURN GIS COMMITTEE

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**Meeting Date and Time:**  
06-23-99 @ 1:00 p.m.

**Meeting Type:** Working, Partial Committee

**Meeting Location:**  
Commissioners Court

**Members Present:**

*DeKalb County:*  
Damerall, Bruce – Technical Resource Coordinator, Data Processing  
Strong, Mark – County Surveyor  
Stump, Brad – Building Commissioner, Plan Commission

*City of Auburn:*  
Bowles, Scott – Information Technology Technical Committee Chair  
Bruns, Steve – City Civil Engineer  
Schweitzer, Chris – Planner, Dept of Building, Planning, and Development

**Others Present:**

Klepper, Mike - Senior Consultant, ESRI (Via Phone)  
Cobb, Kelly - ESRI (Via Phone)

**Meeting Minutes By:**

Chris Schweitzer

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### Items Discussed

1. Members met to begin preliminary discussions with the selected GIS software vendor, ESRI. The group assembled at 1:00 to discuss issues among themselves. The group then called ESRI @ 2:00 to discuss identified items. Said items were as follows:
  - 1.1. *Basic Product Implementation Ideology.* The group concurred that the basic product implementation should ultimately be configured with Microsoft SQL Server, ArcSDE, ArcInfo, ArcView, and ArcIMS. ESRI agreed. A detailed product implementation was begin developed by the County-City GIS Committee.
  - 1.2. General Timeline of Events. The group shared with ESRI the general anticipated timeline of events. They were as follows, with ESRI comments:

- *June 99*
  - *ESRI and County and City define scope of services, products, training, etc*
  - *Strategic Planning for Product Deployment, Training, etc*
  - *ASI, ESRI, County, and City Development Database Design for Landbase Contract*
  - *CITY (Network Design and Strategic Planning: City and AllTech Data Systems, Inc)*

ESRI commented that City-County would likely not require ESRI to engage in in-depth services for the landbase contract database design, as the nature of the deliverables were very straight forward and standard items with few attributes and design issues. The City-County concurred.

The County and City communicated the desire to perform much of their own work, and utilize ESRI for professional peer review. ESRI concurred. The City and County identified the success and great sense of ownership and understanding that "doing it on our own" had produced thus far. ESRI agreed, and encouraged a continuation of this initiative.

Kelly Cobb faxed a punch list of items to think about and ways in which ESRI could assist the City-County project. Good list and helpful, as always.

- *July 99*
  - *ESRI User Conference?*
  - *ArcInfo/ArcView Seat Delivered for preliminary training and prep for QA/QC of Landbase Deliverables (Network Design and Strategic Planning – Bid)*
- *August 99*
  - *ASI deliver Landbase Pilot*
  - *County-City Pilot Evaluation, adjustment, etc (two months)*

ESRI commented that the landbase contract deliverables would not require a great deal of QA/QC activity from a software perspective, as there was not a large amount of attribute data. However, JD Overton (Technical Support Pro) could be involved in the database design conversation, pilot project, and offer a great deal of input and support for developing QA/QA processes.

QCView was an ArcView based tool used primarily for attribute QA functions, and made calls to ArcInfo functionality in the background. Unit price was \$10,000, but was likely not applicable until later conversion efforts (cadastral and utility).

- *October 99*
  - *County-City grant ok for full landbase production*
  - *(Install of Network and Workstations?)*
  
- *November 99*
  - *Deliver of ArcInfo/ArcView seats*
  - *ArcInfo User Training in Lansing Michigan?*
  
- *January 00*
  - *Strategic Planning and Training for ArcIMS*
  
- *February 00*
  - *ArcIMS deployment for data delivered to date (approximately 30%)*
  - *Webpage development*
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Mike Klepper noted that the QPA for Indiana will expire July 1, however a new contract is being negotiated. This will not affect pricing or product availability for the City-County, as the most recent contract pricing will be offered regardless of expiration date.

#### **Action Items**

1. Mike Klepper to Forward State of Indiana Quality Purchase Award # 7766 to Brad and Chris.
2. Mike Klepper to Visit Auburn-DeKalb County Week of July 12-16.
3. Chris and Bruce to hammer out technical issues and prepare implementation draft in time for ESRI July Visit.
4. Chris to forward June 23 meeting notes to Mike Klepper.

#### **Upcoming Meetings**

- July 1, 1999 @ 1:00 Commissioners Court
- July 15, 1999 @ 1:00 Commissioners Court