

MEETING MINUTES

DEKALB COUNTY/CITY OF AUBURN GIS COMMITTEE

Meeting Date and Time:
07-15-99 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Commissioners Court

Members Present:

DeKalb County:
Damerall, Bruce – Technical Resource Coordinator, Data Processing
Appleman, Chad – Soil and Water Conservation Service
Miles, Connie – County Commissioners
Strong, Mark – County Surveyor
Stump, Brad – Building Commissioner, Plan Commission

City of Auburn:
Schweitzer, Chris – GIS/MIS Manager

Others Present:

Deputy Auditor, DeKalb County

Meeting Minutes By:

Chris Schweitzer

Items Discussed

- Land Base Timeline.** Chris presented a proposed timeline for the implementation of the Land Base Contract with ASI, as follows:
 - August 99:
 - Landbase Pilot Project Delivered
 - ArcInfo Delivery (1 seat between County and City)
 - QA/QC Training for county employee and city employee
 - September 99:
 - Approve/Amend Landbase Database Design
 - September – November 99:
 - QA/QC of Landbase Deliverables
 - ArcInfo install for preliminary training (getting to know environment/tools)
 - Application Identification and Development
 - November 99:
 - ArcInfo 8 five-day formal training for City users and County users
 - March 00:
 - Install and training of ArcView/ArcExplorer/ArcIMS for deployment to users.
 - April 00:
 - Publish Data for users
- County "Road Map to Implementation".** Brad indicated the council desire to see a "road map" for the remainder of installation. Brad believed that up to this point the County had done a good job of having a map and handle on costs, but that we have achieved every destination on that map. It was time to update the "road map" from a fiscal and short-term basis. Brad stated the Council needed two primary items, including expected costs and timeline - not necessarily details but the skeleton that will get them to the details. Bruce noted that it seemed the County needed a resource to get these items (any many others) underway (GIS Coordinator).
- Soils Info.** Chad shared soils info from the NRCS. It looked as though the accuracy of the soils info was based on a small map scale (USGS Quadrangle map, 1:24000). The group asked that Chad find out more about the accuracy issue and then get back to the group. Good job, Chad.
- Assessor's Photography Needs.** The group inquired if the Assessor's office had determined a need for the Spring 99 photography. Chris recapped that if the Assessor's office required new photography, the Committee would have ASI deliver photos in accordance with the Assessor's geographic needs (photos could then be plotted on reproducible form to be integrated with existing manual procedures). It was reported that the Assessor's office did not require the new photos.
- Base Map QA/QC Coordinates.** After adjournment, Chris and Brad discussed the logistics of getting QA/QC coordinates to ASI to proof the AT work.
- Pilot Project.** Chris and Brad evaluated an appropriate pilot project boundary. Differing densities, range of features, and differing map scales were all desired to be included in the pilot area. Chris and Brad formulated three examples for review

by City Civil Engineer and County Surveyor.

7. Community Partnership. Brad reported that Butler had decided to participate with the Land Base project. He also noted that Garrett requested the County attend July 19 Council meeting to answer potential questions, and that the Council would likely make a decision that evening.

Action Items

- County to prepare timeline and costs for Council
- Committee to place Cadastral Agreement and RFQ at top of priority list
- Committee to continue working on Implementation Plan
- County and City to forward Pilot Project Boundary onto ASI for comment

Upcoming Meetings

- August 5, 1999 @ Commissioners Court
- August 19, 1999 @ Commissioners Court