

MEETING MINUTES

DEKALB COUNTY/CITY OF AUBURN GIS COMMITTEE

Meeting Date and Time:
12-2-99 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Second Floor Conference Room, City Hall

Members Present:

DeKalb County:
Damerall, Bruce – Technical Resource Coordinator, Data Processing
Stump, Brad – Building Commissioner, Plan Commission
Cook, Mary – Deputy Assessor

City of Auburn:
Schweitzer, Chris – GIS/MIS Manager
Bruns, Steve – City Engineer

City of Butler:
Schweitzer, Amy – City Planner

Others Present:

Meeting Minutes By:
Chris Schweitzer

Items Discussed

1. *GIS Day a Success 105 People.* Chris noted that GIS was a success - the County City GIS Committee educated over 105 children and adults. Chris and Scott traveled to Lakewood Park Christian School to speak with 5th and 6th graders in the morning. In the afternoon, the group held presentation with guest speakers in the topics of agriculture, pavement management, local government, public access, and energy.
2. *Landbase Project.* Chris noted he received word that ASI had completed the production of orthophotography and that the planimetric data and photography would be shipped in a few days. Chris also noted that the changes to the ArcInfo database design requested by the Committee had been made, and that the County and City should sign off on the design. Chris noted that the City would be making a visit to the ASI production facility at the end of the pilot, and the County was welcome to come along.

Steve and Mark inquired as to how contour depressions would be delineated, and that typically tic marks are used to define depressions. Chris stated he would ask ASI as to the exact symbology of the depression contours.
3. *GIS Coordinator for County.* Brad noted that resumes had been received. The County agreed that the County side of the GIS Committee (excluding Brad, as he is a candidate for the position) should make a recommendation to hire a selected individual. Bruce would facilitate the selection process.
4. *Connectivity Agreement.* Chris noted that the network was in and the switches connecting the County to the City would be installed soon. The City is in need to forward a draft of an agreement to the County pronto.
5. *Butler-DeKalb Agreement.* Still no word from the Auburn attorney. Chris to contact and discover status.

Action Items

- Committee to work on Connectivity Agreement
- County to prepare for procurement of GIS Coordinator
- County to prepare timeline and costs for Council
- Committee to continue working on Implementation Plan and Cadastral Agreement

Upcoming Meetings

- December 17, 1999 @ 11:00 am – 2nd Floor Conference Room, City Hall (rescheduled from regular meeting time)
- January 6, 1999 @ 1:00 – 2nd Floor Conference Room, City Hall
- January 13, 1999 @ 1:00 – 2nd Floor Conference Room, City Hall