

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

---

**Meeting Date and Time:**  
01-20-2000 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**  
*DeKalb County:*  
Damerell, Bruce – Technical Resource Coordinator, Data Processing  
Stump, Brad –GIS Coordinator  
Cook, Mary - Deputy Assessor

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve - City Engineer

**Others Present:**  
Park, Kent - ASI Representative

**Meeting Minutes By:**  
Chris Schweitzer

---

### Items Discussed

1. *Pilot Project.* The group welcomed Kent Park of ASI, the County-City GIS Committee's new representative. The group noted the QA/QC meeting with ASI January 31. The group then proceeded to go over the main issues/questions derived from the review of the pilot project to date. The group noted that the project, while two months behind to date, would be completed on schedule due to rapid delivery. Chris demonstrated the pilot project data, with the updated control and index Coverages.
2. *County Connectivity Status.* Bruce noted the County was ready to have the City install the network switches at the Courthouse and office building. The group noted that the County and City would be working on an agreement for the services.
3. *ArclInfo Training.* The group noted the planned ArclInfo training February 7-11.
4. *Workflow training.* The group indicated an overall comfort level with the project, but that the County and City now had to concentrate of determining the workflows of data maintenance and usage. The published workflows will be necessary to build understanding by those few individuals performing data maintenance functions.
5. *Cadastral Conversion.* The group agreed that the committee should begin working on an RFQ for the cadastral data conversion project.

### Action Items

- Committee to work on Connectivity Agreement
- County to prepare timeline and costs for Council
- Committee to continue working on Implementation Plan and Cadastral Agreement

### Upcoming Meetings

- February 3, 2000 - Second Floor Conference Room City Hall
- February 17, 2000 - Second Floor Conference Room City Hall