

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
02-03-2000 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**

*DeKalb County:*  
Damerell, Bruce – Technical Resource Coordinator, Data Processing  
Stump, Brad – GIS Coordinator  
Strong, Mark – County Surveyor  
Miles, Connie – County Commissioner  
Coak, Mary – Deputy Assessor

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Civil Engineer

**Others Present:**

**Meeting Minutes By:**  
Brad Stump

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### Items Discussed

- Pilot Project.* Chris and Brad discussed the trip to ASI's Colorado Springs facility. Scott Bowles, Steve Bruns, Chris and Brad met with ASI representatives on Monday January 31<sup>st</sup> and Tuesday February 1<sup>st</sup> to discuss the pilot project and tour their production facility. The meeting allowed questions to be answered for both sides. ASI also presented several documents to the County-City representatives such as the project work plan and the features definition schema. These were given a preliminary review the night of January 31<sup>st</sup> and several comments were returned to ASI. A full review will be done in conjunction with the rest of the Pilot Project. The Committee also discussed the fact that ASI is capturing some roadside ditches in the hydro line feature class. While not really the type of drainage ditches that this feature class was intended to represent, the Committee decided that they would be left in the coverage and a decision as to how to handle them would be taken at a later date. The Committee felt that it might prove beneficial to the highway departments to show the roadside ditches although on a portion of them are being captured.
- County Connectivity Status.* Chris and Bruce gave an update on the status of the switch installation. Bruce noted the switches had not yet been installed but the County was ready to have the City install the network switches at the Courthouse and office building. Bruce will be getting with Scott Bowles to schedule the work within the next two weeks. The group again noted that the County and City would need to be working on an agreement for the services.
- Additional Feature Capture.* The group discussed Butler's desire to capture building footprints within its area in addition to visible utilities and sidewalks. After discussions with Mary Coak, the consensus of the Group was that the Assessor's Office could use the building footprint information. Since the County cannot accurately digitize the building footprints with its own resources due to technical limitations, it was decided to ask ASI to supply the County with quotes for building footprint capture costs for the entire county, broken down by area such as Auburn capture area, Garrett capture area, etc.
- Hardcopy maps for County Assessor.* The group discussed the Assessors need for hard copy maps to be used in the reassessment process. Discussions with ASI during the January 31<sup>st</sup> meeting indicated it would be cheaper if the existing film was sent to a third party photographic vendor and no go through ASI as a middleman. Brad was to discuss this with Joyce West of the Sidwell Company and see if it was possible for Sidwell to use the film to create their traditional Sidwell-type photos. One major concern is what must be done if a seam in the film coverage falls within the limits of a single Sidwell map sheet. This may render the film unusable for this purpose. Sidwell had earlier proposed a third, higher flight than the two flights used to create the orthophotos in the event that this situation arose. Because of financial concerns, the Committee, with the backing of the Assessor and the Commissioners, determined to not utilize the option of the third flight.

### Action Items

- Committee to work on Connectivity Agreement
- County to prepare timeline and costs for Council
- Committee to continue working on Implementation Plan and Cadastral Agreement

### Upcoming Meetings

- February 3, 2000 - Second Floor Conference Room City Hall
- February 17, 2000 - Second Floor Conference Room City Hall