

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
03-02-00 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**

*DeKalb County:*  
Damerell, Bruce – Technical Resource Coordinator, Data Processing  
Stump, Brad –GIS Coordinator  
Strong, Mark - Surveyor  
Reymann, Sarah – DeKalb County SWCD

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager

*City of Butler:*  
Schweitzer, Amy – City Planner

**Others Present:**

**Meeting Minutes By:**  
Chris Schweitzer

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### Items Discussed

1. *Welcome Sarah Reymann, DeKalb County Soil and Water Conservation District.* Sarah is the DeKalb County SWCD's new GIS representative. She has GIS background and asked a handful of wonderful questions.
2. *Pilot Project.*
  - 2.1. Chris and Brad noted the Pilot Review was complete, as the committee has shipped comments for the Database Design, Features Definition, and Pilot Data off to ASI. The group is scheduled for a follow-up conference call next Tuesday. During data review, the team of Steve Bruns, Chris Schweitzer, Chad Depew, and Brad Stump discovered over 350 errors. It is expected that our thorough review will send a clear message to ASI that we will not accept "bad" data, and they are expected pay as strict attention to detail.
3. *City Sexual Oriented Business Ordinance Discussion*
  - 3.1. Chris explained that the City is pursuing the implementation of a Sexual Oriented Business ordinance, and that GIS will play a vital role in determining criteria for location of such businesses, as well as identify potential location sites. The City has converted some existing AutoCAD maps for use a reference, and has only to add Zoning and land use attribute data. Buffer analysis will then be performed.
4. *Assessor Map Needs*
  - 4.1. Mark Strong inquired about the status of a County plotter purchase. Mark indicated he wants to ensure the County Assessor is able to get the hard copy maps she needs for assessment.

### Action Items

- Committee to work on Connectivity Agreement
- Committee to work on Implementation Plan, Cadastral Agreement, and Cadastral RFQ
- City to begin working on Utility Conversion RFQ
- County to prepare timeline and costs for Council

### Upcoming Meetings

- March 16, 2000 @ 1:00 - Second Floor Conference Room City Hall