

MEETING MINUTES

COUNTY-CITY GIS COMMITTEE

Meeting Date and Time:
04-20-00 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Second Floor Conference Room, City Hall

Members Present:

DeKalb County:
Strong, Mark – Surveyor
Reymann, Sarah – DeKalb County SWCD
Damerell, Bruce – Technical Resource Coordinator
Gerig, Mike – Councilman
Sally Rowe – Building Commissioner

City of Auburn:
Schweitzer, Chris – GIS/MIS Manager
Bruns, Steve – City Engineer

City of Butler:
Schweitzer, Amy – City Planner

Others Present:

Meeting Minutes By:
Chris Schweitzer

Items Discussed

1. *Pilot Project Status Update*
 - 1.1. The committee was informed that the committee had received and was reviewing the amended file, Database Design, and Feature Definition Documents for the Landbase Project. Final comments would be put together and ASI contacted to address any outstanding issues. It was the hope that a Notice to Proceed could be issued shortly for full production. Chris noted that Kent Park from ASI was visiting today to help answer questions posed by the review team.
2. *County Connectivity Status.*
 - 2.1. Chris explained a few minor adjustments made to the Connectivity Agreement. Most notably was that a Fiber Optic line item had not yet been added to the scope, and that it had to be addressed. The City Attorney and Electric Department Superintendent were reviewing the issue. The committee held general discussion about the benefits of the connectivity agreement and what it meant to County and City Government. Agreements were to go to the City and County attorney, and then onto the Board of Works and Commissioners for discussion and approval. The agreement needs to be in place prior to budget planning activities.
3. *Cadastral RFQ Status*
 - 3.1. Chris asked if there were any other changes to the RFQ for the Cadastral conversion project. The Committee agreed that the document was in line and ready for distribution to potential vendors. Chris and Brad were to make last minute changes and proceed with distribution.
4. Mike Gerig led discussion on the necessity of another City-County wide educational meeting. This type of meeting – identify where we started, what we had accomplished, and what the future held – would be crucial if County decision makers were to continue backing the County's GIS project. All agreed that the presentation would allow all the decision makers from both the County and City to be in one room and here the same message and questions. Mike Gerig was to discuss a viable time with Commissioners. Chris noted he would ask the Mayor's help in setting a date.

Action Items

- Committee to finalize Connectivity agreement and get Attorney input.
- Committee to work on cadastral agreement and forward to potential vendors.
- City to begin working on Utility Conversion RFQ
- County to prepare timeline and costs for Council

Upcoming Meetings

- May 4, 2000 @ 1:00 - Second Floor Conference Room City Hall
- May 18, 2000 @ 1:00 - Second Floor Conference Room City Hall