

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
09-21-00 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**  
*DeKalb County:*  
Stump, Brad – GIS Coordinator  
Damerell, Bruce – Technical Resource Coordinator

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Engineer

**Others Present:**  
Rothenhofer, Pat – DeKalb Co Data Processing Manager

**Meeting Minutes By:**  
Brad Stump

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### Items Discussed

1. *Landbase Areas 2 & 3 Delivery Status*
  - 1.1. Chris informed the Committee that review of the data for delivery area 2 was continuing and should be substantially complete by the end of this month. We have received the orthophotos for area 3 however we have received a bad CD for the planimetric data. We have informed ASI that we do not consider our 60-day review period as having started until we are in receipt of good CD's for all of the data in a delivery area. Once the review for area 2 is completed, we will begin to review area 3 in between time spent working on items like the cadastral agreement. As with previous deliverables, Chad Depew, Brad and Chris were each responsible for reviewing various parts of the data.
2. Area 1 Corrections
  - 2.1. We have received the corrected orthophotos for area 1 but have not received the corrected planimetric data.
3. *Cadastral Conversion Project Status*
  - 3.1. Brad told the Committee that the easement estimates and cadastral control information has been sent to ASI. Mike Nicolls has ASI should have the initial scope of services, project schedule and cost quotes back to us by the end of next week.
  - 3.2. One advantage of the cadastral control project is that the County now has as accurate a digital "reference" map of the recovered PLSS control points in the County. The map has PLSS point locations placed on the GIS control map as close as possible to their actual physical locations without being able to use underlying photos and/or coordinates. The points were placed using 1995 digital TIGER roadway data and have been referenced to the cornerstone book and page where the field notes are located. As coordinates become available for each point, they will be adjusted to the correct location.
  - 3.3. As was noted at the last meeting, some work has been completed on an Inter-Local agreement for cadastral conversion however it has been put temporarily on hold while we check data for area 2. Between time spent checking each the data deliverables for areas 2 and 3, we hope to finish the first draft of the cadastral agreement and deliver it to the Committee for review before passing it to the City and County attorneys.
4. *ESRI Visit*
  - 4.1. Chris reminded the Committee members of the upcoming visit by Mike Klepper, our ESRI representative. Mike is scheduled to be here October 4<sup>th</sup> –6<sup>th</sup> and look at how our local governments have cooperated on our joint GIS project in order to see how ESRI can offer better products and/or assistance in the future. As a part of his visit Mike will be able to attend our regular GIS Committee meeting and a City of Auburn Information Technology (IT) Committee meeting.

### Action Items

- Committee to work on Cadastral Inter-local agreements.
- City to begin working on Utility Conversion RFQ
- Chris, Brad and Chad Depew (Engineering Dept) to continue QA/QC work on the second deliverable and begin on the third deliverable when possible.

### Upcoming Meetings

- October 5, 2000 @ 1:00 - Second Floor Conference Room City Hall
- October 19, 2000 @ 1:00 - Second Floor Conference Room City Hall