

MEETING MINUTES

COUNTY-CITY GIS COMMITTEE

Meeting Date and Time:
12-07-2000 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Second Floor Conference Room, City Hall

Members Present:
DeKalb County:
Stump, Brad – GIS Coordinator
Strong, Mark – Surveyor
Rowe, Sally – Building Commissioner

City of Auburn:
Schweitzer, Chris – GIS/MIS Manager
Bruns, Steve – City Engineer

Others Present:

Meeting Minutes By:
Chris Schweitzer

Items Discussed

Note: The Committee meeting scheduled for November 16th was cancelled due to scheduling conflicts.

1. City of Anderson/Madison County Visit Update
 - 1.1. The City of Anderson had called last week to give us an update and ask a few more questions. Apparently their visit with the County-City GIS Committee helped in their efforts begin a collaborative, standardized effort – they are talking about sharing costs with the County and have decided to standardize on ESRI products. CONGRATS!!!
2. Landbase Delivery Area Status
 - 2.1. Chris and Brad updated the Committee on the status of the Landbase project. Area 1 fixes were underway. Areas 2 and 3 corrections had not yet been received.
3. GIS Day 2000
 - 3.1. The County-City GIS Committee had participated in GIS Day 2000 on November 15. Chris and Brad visited Butler Elementary School, where two interactive presentations helped educate 80 3rd Graders and 5 Staff about geography and GIS. In the afternoon, the Committee held an Open House in City Hall Council Chambers, where they held a presentation to County and City employees (14) and to the Public (6).
4. Cadastral Conversion Project
 - 4.1. ASI and the Committee have defined the PLSS monumentation plan. It appears that it will be most cost effective to use a local surveyor to acquire the coordinate values for said monuments.
 - 4.2. ASI has delivered the first draft of the Cadastral scope of work. The Committee agreed to take two weeks to go over the scope.
 - 4.3. The attorneys for the County and the City of Auburn have reviewed the initial draft of the Cadastral Inter-Local agreement. We hope to have a final draft ready for review at the next meeting.
5. GIS Data Use Policies
 - 5.1. Brad introduced a new, important project that the Committee will be working on over the next several months – Data Use. The committee has already been asked for data and maps. Because of the many scenarios of data use and requests, it is important that the Committee protect this huge investment while allowing and promoting access and use of this important new resource. Brad gave an overview of the issues involved, and the group agreed to begin addressing the issues – one at each meeting. The proposed final product will be an ordinance adopted by County Council and City Council.
 - 5.2. The group also discussed the issue of distributing the Committee's work product via CD. There had been many requests for the Committee's work (i.e. Inter-Local Agreements, RFQs, etc). The group agreed that we should share this information, but need to protect it. Chris and Brad shared a proposed disclaimer with the group. The members made a few minor modifications to the documents and approved the distribution of this info.
6. Database Design Issues
 - 6.1. Chris and Brad informed the Committee of the importance of building consensus and implementing like/same data models when possible. The GIS infrastructure allows us to benefit from building and implementing like data models and information. Examples that span across government/agency boundaries include streets, signs, zoning, etc. The City is already beginning to build zoning, assessment, and sign data models, and has asked the

County for their input.

7. FEMA

- 7.1. Brad updated the Committee on the FEMA DFIRM project. Brad has completed an inventory request from FEMA, and the County Commissioners have asked that all potential participating cities be contacted and asked to participate. Decision makers' approvals will come shortly.

Action Items

- Committee to begin debating Policies for distribution of data in preparation for BOW/CoC approval.
- City to begin working on Utility Conversion RFQ
- Chris, Brad and Chad Depew to complete a secondary QA/QC review on selected data from the first deliverable.

Upcoming Meetings

- December 21, 2000 @ 1:00 - Second Flood Conference Room City Hall
- January 4, 2001 @ 1:00 - Second Flood Conference Room City Hall