

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**

1-04-2001 @ 1:00 p.m.

**Meeting Type:**

Regular, Full Committee

**Meeting Location:**

Second Floor Conference Room, City Hall

**Members Present:**

*DeKalb County:*  
Stump, Brad – GIS Coordinator

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager

*City of Butler:*  
Schweitzer, Amy – City Planner

**Others Present:****Meeting Minutes By:**

Brad Stump

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**Items Discussed**

1. Landbase Delivery Area Status
  - 1.1. Chris and Brad reported that Area 1 fixes had been reviewed and outstanding errors were sent to ASI for further action. Area 2 fixes review was in progress. The initial data delivery for Area 3 had been reviewed and errors not corrected locally were sent to ASI for further action.
2. Cadastral Project
  - 2.1. Chris and Brad brought Amy up to speed on the status of the monumentation plan for PLSS control (on hold due to weather, implementation to begin in the spring). We explained that we could still proceed with a cadastral pilot project based on an area where we have adequate existing control.
  - 2.2. The Committee has forwarded the revised 1<sup>st</sup> draft of the cadastral scope of work to ASI. We are awaiting ASI's response.
  - 2.3. The majority of the parties involved have reviewed the inter-local agreement. Butler's attorney has not yet responded with any comments. The Committee will hold discussion of the agreement to give Butler more time for their comments.
3. GIS Data Use
  - 3.1. The group reviewed the first issue of data use – Sharing scenarios and discussed the second issue – Data Transfer Formats (notes can be found on I:\common\GISCommitteeReview)
4. FEMA DFIRM
  - 4.1. Brad reported that neither FEMA nor their contractor have responded to our inquiry letter. This letter outlined our digital data inventory and asked FEMA for additional information to allow us to determine how the data would be used and distributed. Brad will attempt to make further contact.
  - 4.2. Letters have been sent to the cities and towns in the County regarding support for the County entering into a CTC partnership with FEMA. No response as of yet. Local bodies may not have had time to meet and take action in the period between when the letters were sent and the date of this meeting.

**Action Items**

- ?? Committee to continue debating Policies for distribution of data in preparation for BOW/CoC approval.
- ?? City to begin working on Utility Conversion RFQ
- ?? Chris, Brad and Chad Depew to complete a secondary QA/QC review on selected data from the second deliverable.

**Upcoming Meetings**

- ?? January 18, 2001 @ 1:00 - Second Flood Conference Room City Hall
- ?? February 1, 2001 @ 1:00 - Second Flood Conference Room City Hall