

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
1-18-01 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**  
*DeKalb County:*  
Stump, Brad – GIS Coordinator  
Damerell, Bruce – Technical Resource Coordinator  
Strong, Mark – Surveyor

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Engineer

*City of Butler*  
Schweitzer, Amy – City Planner

**Others Present:**

**Meeting Minutes By:**  
Brad Stump

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### Items Discussed

1. Landbase Delivery Area Status
  - 1.1. No status change to Areas 1 - 3 since the 1/4/01 Committee meeting. Area 1 fixes had been reviewed and outstanding errors were sent to ASI for further action. Area 2 fixes review was in progress. The initial data delivery for Area 3 had been reviewed and errors not corrected locally were sent to ASI for further action. Orthophotography for Area 4 has been delivered. The planimetric data was on a corrupt CD so ASI is to ship us another one within the next couple of days.
2. *Cadastral Conversion Project Status*
  - 2.1. As previously noted, the monumentation plan for PLSS control is on hold until spring. We will keep the Committee advised if any changes occur in the status.
  - 2.2. Chris and Brad noted that ASI had returned a revised draft agreement based on the last revised draft we sent to them. Chris and Brad will review the new draft immediately after the meeting and send it back to ASI with any further questions/changes.
  - 2.3. Brad reported that the County had George Machlan do some preliminary work relating to cadastral control issues. Mr. Machlan established a network of 18 first-order control points within DeKalb County that can be used to act as a basis for future GPS work. Coordinates were established for some existing "permanent" benchmarks however five new benchmarks were also created. None of the benchmarks were PLSS control points (too easily disturbed by surveying or road work activities).
  - 2.4. As noted at the 1/4/01 meeting, Butler's attorney has not had an opportunity to respond to the draft Inter-local agreement for the Cadastral project. The Committee members decided to wait until the next meeting before proceeding. If no response were heard by that time, the Committee would probably go ahead and proceed without the Butler Attorney's comments.
3. GIS Data Use
  - 3.1. The group discussed the third and fourth issues of data use – Potential Benefits and Potential Disadvantages resulting from data sharing (notes can be found on I:\common\GISCommitteeReview). Chris and Brad noted a seminar to be hosted by the POLIS Center on February 16<sup>th</sup> regarding the legal issues relating to public access to digital and spatial data.
4. FEMA DFIRM
  - 4.1. Brad reported that he had discussed the issue with FEMA's contractor, Dewberry & Davis LLC. Sue Hoegberg with Dewberry & Davis has indicated that our data appears to meet or exceed FEMA's digital mapping standards. She responded to our questions that we had appended to the digital data inventory and it looks like FEMA's answers meet our expectations. Brad will attempt to make further contact with Ken Hinterlong from FEMA's Chicago office to discuss the next steps in the process.
  - 4.2. Ashley, Auburn, Butler, Garrett & Hamilton have responded and were supportive of the County's CTC efforts. Waterloo will bring the issue up at their February 13<sup>th</sup> Board meeting. No response has been received from Corunna or St Joe. The contact information for the Town of Altona has been difficult to find so no letter has been sent to date.
  - 4.3. The CTC partnership options were discussed and Brad made a recommendation that we look at one of the less-intensive options such as digital mapping data sharing. The Committee felt that this was probably the best option. Brad is to explore further.

**Action Items**

- ?? Committee to continue debating Policies for distribution of data in preparation for BOW/CoC approval.
- ?? City to begin working on Utility Conversion RFQ
- ?? Chris, Brad and Chad Depew to complete a secondary QA/QC review on selected data from the second deliverable.

**Upcoming Meetings**

- ?? February 1, 2001 @ 1:00 - Second Floor Conference Room City Hall
- ?? February 15, 2001 @ 1:00 - Second Floor Conference Room City Hall