

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
3-01-01 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**

*DeKalb County:*  
Rowe, Sally – Zoning Administrator  
Strong, Mark – Surveyor  
Damerell, Bruce – Technical Coordinator

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Engineer

**Others Present:**

Schweitzer, Amy – City of Butler City Planner

**Meeting Minutes By:**

Chris Schweitzer

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### Items Discussed

1. *Landbase Delivery Area Status*
  - 1.1. The CoCiGIS Committee is awaiting error corrections from ASI for areas 1-3. Area 4 is currently under review.
2. *Cadastral Project Status*
  - 2.1. Chris noted that both the County Commissioners and City BOW had approved the Cadastral contract with ASI and Inter-local Agreement #2. ASI is setting up a project kickoff meeting for the first week in April.
3. *Spatial Data Access*
  - 3.1. Chris reviewed the POLIS Center's seminar on Spatial Data Access that Brad and Chris attended last week. Chris noted that seminar helped to clear up fundamental issues: We can't charge for initial capital investment, only "maintenance"; if we charge for particular data, must charge everyone the same for that data, regardless of their intended use; we can adopt an ordinance that regulates the use of the data; we do not have to give out the data, in any form.
  - 3.2. Chris and Brad are working on a draft ordinance addressing the issue of spatial data access.
4. *Floodplain mapping*
  - 4.1. Chris noted that Brad was awaiting estimates of LIDAR contour mapping that may be used to acquire contours for the FEMA DFIRM project
  - 4.2. Chris noted that FEMA's contractor was ready to roll on preparing the DFIRM, and that we need to get any data to them ASAP. The MRBC is meeting next week to discuss the funding of this project.

### Action Items

- ?? Chris and Brad to draft a spatial data access ordinance
- ?? Committee to continue debating Policies for distribution of data in preparation for BOW/CoC approval.
- ?? City to begin working on Utility Conversion RFQ
- ?? Chris, Brad and Chad Depew to complete a secondary QA/QC review on selected data from the second deliverable.
- ?? Brad to continue work on the Floodplain mapping issue and the possibilities for additional contour acquisition

### Upcoming Meetings

- ?? March 15, 2001 @ 1:00 - Second Flood Conference Room City Hall