

MEETING MINUTES

COUNTY-CITY GIS COMMITTEE

Meeting Date and Time:
3-15-01 @ 1:00 p.m.

Meeting Type: Regular, Full Committee

Meeting Location:
Second Floor Conference Room, City Hall

Members Present:

DeKalb County:

Rowe, Sally – Zoning Administrator
Strong, Mark – Surveyor
Stump, Brad – GIS Coordinator
Damerell, Bruce – Technical Coordinator

City of Auburn:

Schweitzer, Chris – GIS/MIS Manager
Bruns, Steve – City Engineer

Others Present:

Meeting Minutes By:

Chris Schweitzer

Items Discussed

1. *Landbase Delivery Area Status*
 - 1.1. The CoCiGIS Committee is awaiting error corrections from ASI for areas 1-3. Area 4 is currently under review.
2. *Cadastral Project Status*
 - 2.1. ASI, the City and County will hold a project kickoff meeting on April 4 in the City Hall Conference Room from 8:00 to 5:00. All members are invited to attend at any point in the day. Chris and Brad suggested that some example packets be prepared as a good exercise for the City and County, and to facilitate any necessary discussion during ASI's visit.
3. *Spatial Data Access*
 - 3.1. Chris and Brad are working on a draft ordinance addressing the issue of spatial data access. A draft is likely to come before the committee within the next 2 meetings. Brad mentioned that he received an email from a County that was investigating how to deal with spatial data access, and that had been reading the CoCiGIS Minutes on the website.
4. *Floodplain Mapping*
 - 4.1. Brad noted that the MRCB was preparing a delineation of floodplain that did not yet have 2' contours. This map will help to acquire a solidified quote for contour acquisition required for the FEMA floodplain redelineation project. The MRCB needs this information to decide whether to fund the project.
5. *Wellhead Protection Project*
 - 5.1. Brad shared that the engineering firm assisting the City of Butler with its wellhead protection plan is the same firm that has prepared similar plans for other City's in the County. The firm is willing to deliver the protection boundaries and related data for use by the City and County GIS.

Action Items

- ?? Chris and Brad to draft a spatial data access ordinance
- ?? Committee to continue debating Policies for distribution of data in preparation for BOW/CoC approval.
- ?? City to begin working on Utility Conversion RFQ
- ?? Brad to continue work on the Floodplain mapping issue and the possibilities for additional contour acquisition

Upcoming Meetings

- ?? April 6, 2001 @ 1:00 - Second Flood Conference Room City Hall
- ?? April 20, 2001 @ 1:00 - Second Flood Conference Room City Hall