

# MEETING MINUTES

## COUNTY-CITY GIS COMMITTEE

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**Meeting Date and Time:**  
6-21-01 @ 1:00 p.m.

**Meeting Type:** Regular, Full Committee

**Meeting Location:**  
Second Floor Conference Room, City Hall

**Members Present:**  
*DeKalb County:*  
Stump, Brad – GIS Coordinator

*City of Auburn:*  
Schweitzer, Chris – GIS/MIS Manager  
Bruns, Steve – City Engineer

City of Garrett:  
Rex /??/last name???

**Others Present:**

**Meeting Minutes By:**  
Chris Schweitzer

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### Items Discussed

1. *Landbase Delivery Area Status*
  - 1.1. Areas 1, 2 and 3 final error are being fixed by Sanborn.
  - 1.2. Area 4 corrections have been received are under review.
  - 1.3. Area 5 orthos and planimetrics have been delivered. This data is currently being reviewed.
  
2. *Cadastral Project Status*
  - 2.1. Pilot Project. Pilot project monumentation is complete, except for a single point that is expected to be completed by the end of this week. GPS coordinates are planned to be gathered next week. The PLSS for the Pilot Area will be constructed and sent to Sanborn ASAP.
  - 2.2. Database Design. ESRI and Sanborn are reviewing the design. There is still a great deal of discussion required before a final design can be implemented. The group is encouraged to see ESRI participating and supporting CoCiGIS at this important stage.  
Area 1 and 2 monument documentation is planned to be forwarded to the County Surveyor by July 1.
  - 2.3. Point Shift Issue. An issue that will need to be addressed upon during the pilot project is how to deal with PLSS points that have moved due to monumentation recovery. For example, subdivision plats may have been written referencing a railroad spike called out as the PLSS section corner. However, during recovery efforts, the official stone is found to be 5 feet off. The County Surveyor deems the stone the official PLSS.  
  
When Sanborn goes to COGO the subdivision boundary, what starting point do they reference – the old railroad spike or the new Harrison Monument set over the recently discovered stone? The City Engineer noted that is likely depends on how the Survey/Plat/Deed was written. The County Surveyor will have to provide guidance in this scenario.
  
3. *CoCiGIS ArcGIS rollout.* Chris noted that the City plans to hold a preliminary CoCiGIS training session July 24 from 9:30 AM to Noon. The purpose of the session will be to introduce Departments to the CoCiGIS database, the software tools, and broad concepts, and how to access the City's AutoCAD maps with the GIS software until all AutoCAD data has been converted to the official CoCiGIS Database. All are welcome, although there will be limited PCs for hands-on training.

### Action Items

- ?? County Surveyor to continue establishing Harrison Monuments throughout County for use in construction of PLSS base.
- ?? Chris and Brad to continue PLSS research and forward info to County Surveyor
- ?? ArcGIS 8.1 planning, education and rollout
- ?? Chris and Brad to draft a spatial data access ordinance
- ?? City to begin working on Utility Conversion RFQ

### Upcoming Meetings

- ?? July 19, 2001 @ 1:00 - Second Floor Conference Room City Hall
- ?? August 16, 2001 @ 1:00 - Second Floor Conference Room City Hall